

## **INSTRUCTIONS FOR HOME HEALTH & HOSPICE AIDE COMPETENCY TESTING**

As of May 15, 2014, Oregon Administrative Rules governing Home Health Agencies require that the home health agency utilizing Home Health/Hospice Aides assure the competency of the Certified Nurse Assistant working as a Home Health/Hospice Aide prior to providing care to a patient. Within two weeks of employment, the agency must document completion of orientation for the aide.

To assist you in evaluation of the basic education of a Certified Nurse Assistant, OAHC has developed a testing tool. OAHC designed the examination to meet criteria the education committee identified in Oregon Administrative Rules for Home Health Agencies 333-027-0130(3), Hospice Conditions of Participation 418.76 and the federal requirements of OBRA 1987 (CFR 484.36 Title 42 Public Health).

OAHC revises this test biennially. OAHC will only recognize the 2018-2020 Edition for assessing competency of Home Health & Hospice Aides during the period from September 1, 2018 through August 31, 2020.

### **Use the following instructions to provide for continuity among settings:**

#### 1. Environment / Testing Process

- The requesting agency must provide a computer and Internet access for aide testing.
- A proctor must monitor the examination process, maintaining the quiet surroundings conducive to testing.
- The candidate must complete the test in two hours.

#### 2. Confidentiality

- ***This material is copyrighted*** ©. The testing agency ***cannot*** reproduce this document in any way without the explicit consent of OAHC. Please see “Copyright Explanation” for more details.
- **You may not share this test outside the purchasing agency.**

#### 3. Scoring

- Each question equals one point. Each section, 1 through 12 receives a separate grade.
- The candidate must obtain a grade of 80% or higher on each section to pass. The online system will generate a pass/fail grade for each section the candidate attempts. A fail in any section requires the candidate retake that section only, not the entire exam.
- Once the candidate passes all sections, the Registered Nurse must authenticate the Home Health Aide Competency certificate with her signature.

#### 4. Storage of Records

- The testing agency should keep evidence of training and the examination certificate in agency administrative files for the period of time the individual agency's policy specifies as in accordance with Oregon Administrative Rules.